

Minutes of the Atoka City Council Meeting of **April 3, 2023**, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted **March 31, 2023**, at 4:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma.

I. Convene Meeting

- A. Meeting Called to Order- 6:00 PM
- B. Welcome- Mayor Brian Cathey
- C. Pledge of Allegiance- Council Member Diane McGee
- D. Invocation- Council Member Coby Sherrill
- E. Roll Call- Council Member Coby Sherrill, Council Member Erica Pogue, Council Member Pat Turner, Council Member Diane McGee, Mayor Brian Cathey
- F. Public Recognition- Pat Jones, Michelle Powell, Reeva Crawford, Carol Ervin, Cindy Wallis, Travis Mullins

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

A. Public Hearing

Public hearing regarding the proposed FY-2023 Community Development Block Grant.

1. Open public hearing

At this time, Mayor Cathey opened the public hearing.

2. Discuss CDBG Program and receive comments

Pat Jones with SODA stated that she is to give information regarding the Community Development Block Grant (CDBG) that is in place to serve low to moderate income communities. The City of Atoka is applying for Wastewater Treatment portion of the CDBG.

No questions were asked by the public.

3. Close public hearing

At this time, Mayor Cathey declared the public hearing to be closed.

B. Agenda Items

1. Discussion and/or action regarding approving or rejecting the minutes of the meeting of March 20, 2023 (Attachment #1)

A motion was made by Council Member McGee and seconded by Council Member Pogue to approve the minutes of the meeting of March 20, 2023. Voting aye, Pogue, Turner, McGee, Sherrill, and Mayor Cathey. Voting nay, none. Motion carried.

2. Discussion and/or action regarding accepting or rejecting the City Manager's Report (Attachment #2).

City Manager, Danny Delay, stated that while brush calls are still coming in, the Clean-up Week has been wrapped up with approximately 151,860 pounds hauled to the transfer station.

A motion was made by Council Member McGee and seconded by Council Member Pogue accept the City Manager's Report. Voting aye, Turner, McGee, Sherrill, Pogue, and Mayor Cathey. Voting nay, none. Motion carried.

3. Discussion and/or action on approving or rejecting the blanket purchase orders for the City of Atoka. (Attachment #3)

Mr. Delay stated that these are the monthly reoccurring expenses.

A motion was made by Council Member Pogue and seconded by Council Member McGee approve the payment of the blanket purchase orders for the City of Atoka. Voting aye, McGee, Sherrill, Pogue, Turner, and Mayor Cathey. Voting nay, none. Motion carried.

4. Discussion and/or action regarding approving or denying the payment of Invoice No. 5 to Wall Engineering in the amount of \$10,056.00 for the Splashpad Improvement Project. (Attachment #4)

Mr. Delay gave a brief update that the project has started.

A motion was made by Council Member McGee and seconded by Council Member Pogue approve the payment of Invoice No. 5 to Wall Engineering in the amount of \$10,056.00 for the Splashpad Improvement Project. Voting aye, Sherrill, Pogue, Turner, McGee, and Mayor Cathey. Voting nay, none. Motion carried.

5. Discussion and/or action regarding adopting or rejecting Resolution No. 2023-09; A resolution authorizing application for Choctaw Development Funds for Public Greenspace Improvements and Restrooms. (Attachment #5)

Mr. Delay stated that while the City has previously adopted a resolution for this grant, changes have been made and items added to the requested amount. Mr. Delay said he spoke with Angel Rowland about gathering all expenses paid out for the Greenspace Project to serve as a cash match.

A motion was made by Council Member McGee and seconded by Council Member Pogue to adopt Resolution No. 2023-09; A resolution authorizing application for Choctaw Development Funds for Public Greenspace Improvements and Restrooms. Voting aye, Pogue, Turner, McGee, Sherrill, and Mayor Cathey. Voting nay, none. Motion carried.

6. Discuss and/or action regarding adopting or rejecting Resolution No. 2023-10; A resolution authorizing the City of Atoka to apply for a Community Development Block Grant FY 2023 (Attachment #6)

Michelle Powell with SODA explained that the City of Atoka is applying for the Wastewater Construction Grant and has received the ARPA Grant as a cash match for the Headworks

system project. . The total project cost is \$1,849,916 and the CDBG is \$600,000 minus the 8% administrative fees paid to SODA. The City of Atoka would have a \$249,916.00 cash match. The application must be submitted by May 3rd with a DEQ Permit attached.

A motion was made by Council Member McGee and seconded by Council Member Pogue to adopt Resolution No. 2023-10; A resolution authorizing the City of Atoka to apply for a Community Development Block Grant FY 2023. Voting aye, Turner, McGee, Sherrill, Pogue, and Mayor Cathey. Voting nay, none. Motion carried.

7. Discussion and/or action authorizing the Mayor to sign a letter of Leverage Commitment on behalf of the City of Atoka in the amount of \$249,916.00 as a cash match and the \$1,000,000 in ARPA Funds for the Community Development Block Grant FY2023. (Attachment #7)

A motion was made by Council Member Pogue and seconded by Council Member McGee to authorize the Mayor to sign a letter of Leverage Commitment on behalf of the City of Atoka in the amount of \$249,916.00 as a cash match and the \$1,000,000 in ARPA Funds for the Community Development Block Grant FY2023. Voting aye, McGee, Sherrill, Pogue, Turner, and Mayor Cathey. Voting nay, none. Motion carried.

8. Discuss and/or action regarding approving or denying the Mayor to sign all application Documents including Citizens Participation Plan as needed.

Council Member Pogue asked what the Citizens Participation Plan is, at which Ms. Powell explained that this is to allow SODA to host Public Hearings for the Citizens to participate in.

A motion was made by Council Member Pogue and seconded by Council Member McGee to approve the Mayor to sign all application documents including Citizens Participation Plan as needed. Voting aye, Sherrill, Pogue, Turner, McGee, and Mayor Cathey. Voting nay, none. Motion carried.

9. Discuss and/or action regarding approving or denying Southern Oklahoma Development Association (SODA) Administering your grant if awarded.

Ms. Powell stated that the administrative fee is 8% of the awarded grant amount, and that this is standard for the CDBG grant. The grant is \$600,000 meaning the administrative fee would be \$44,444. The City of Atoka would issue Purchase Orders for the payments and be reimbursed by SODA.

A motion was made by Council Member Pogue and seconded by Council Member McGee to approve Southern Oklahoma Development Association (SODA) Administering our grant if awarded. Voting aye, Pogue, Turner, McGee, Sherrill, and Mayor Cathey. Voting nay, none. Motion carried.

10. Discussion and/or action on approving Ordinance No. 591; Transferring certain real property from the City of Atoka to the Atoka City Industrial Development Authority.

City Attorney, Johnny Sandmann, stated that the City of Atoka owns property East of Eaves Stone at the old ODOT Yard. The proposed land exchange would be to give ACIDA this property in exchange for property owned by ACIDA on 6th Street to potentially widen 6th Street in the future as well as a portion of land attached to the Cemetery for potential expansion.

A motion was made by Council Member McGee and seconded by Council Member Pogue to approve Ordinance No. 591; Transferring certain real property from the City of Atoka to the Atoka Industrial Development Authority. Voting aye, Turner, McGee, Sherrill, Pogue, and Mayor Cathey. Voting nay, none. Motion carried.

C. Public Requested Agenda Items

IV. Consent Agenda Items

V. Executive Session

VI. Return from Executive Session

VII. New Business

VIII. Council Comments

IX. Adjournment

A motion was made by Council Member McGee and seconded by Council Member Pogue to adjourn this meeting at 6:16 PM. Voting aye, McGee, Sherrill, Pogue, Turner, and Mayor Cathey. Voting nay, none. Motion carried.

Adjourned at 6:16 PM

Attest:

Atoka City Council

(seal)

Kayle Wallis, City Clerk

Brian Cathey, Mayor