

Minutes of the Regular Atoka Industrial Facilities Authority Meeting of **February 21, 2023**, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted **February 17, 2023**, at 4:00 p.m.; Atoka City Hall, 353 East A Street, Atoka, Oklahoma.

I. Convene Meeting

- A. Meeting Called to Order- 7:17 PM
- B. Welcome- Chairman Brian Cathey
- C. Roll Call- Trustee Coby Sherrill- absent, Trustee Erica Pogue-absent, Trustee Pat Turner, Trustee Diane McGee, Chairman Brian Cathey
- D. Public Recognition- Carol Ervin, Miranda Donihoo, Destry Mitchell, Curtis Southern, Travis Mullins

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

A. Public Hearing

B. Chairman/Trustees Agenda Items

1. Discussion and/or action regarding approving or rejecting the minutes of the meeting of January 17, 2023 (Attachment #1)

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the minutes of the meeting of January 17, 2023. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

2. Discussion and/or action regarding accepting or rejecting the Sports Complex Manager's Report

Economic Development Director, Carol Ervin, asked Sports Complex Manager, Curtis Southern to give the Board of Trustees a report regarding the sports complex. Mr. Southern stated that the old leadership park has been torn down and they are trying to put backstops at the corners of the soccer field, with the materials needed coming from Wyrick Lumber. There will be two backstops behind field four to be used as t-ball fields. Bleachers will be needed and temporary fencing. Mr. Southern also stated that he noticed concrete being poured for the Splash Pad.

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the Sports Complex Manager's Report. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

3. Discussion and/or action on approving or rejecting the payment of purchase orders for the Atoka Industrial Facilities Authority for the month of January 2023. (Attachment #3)

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the payment of purchase orders for the Atoka Industrial Facilities Authority for the month of January 2023. Voting aye, McGee, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

4. Discussion and/or action regarding approving or denying the Sports Complex Tournament, League, and Marketing Manager to market sponsorship opportunities at the Atoka Sports Complex. – Destry Mitchell

Sports Complex Tournament, League, and Marketing Manager, Destry Mitchell, made a proposal to the Board of Trustees to sell marketing banners to be placed on the front two fields at \$500 per sign for the first year, with a renewal fee of \$400 for each year after. Mr. Mitchell gave the costs associated with the banners to be \$50.90 for a single sided vinyl banner or \$76 for a double-sided vinyl banner and by selling 20 banners this first season, an estimated profit of \$8,479 was given for all double-sided banners or \$8,982.00 for all single sided banners. It was stated that the profit from the sold banners would be used to install batting cages or perhaps help with expenses for the t-ball fields. Approximately 60 banners could be sold between two fields, with 30 banners on each.

Trustee discussion took place regarding the materials used, the interest shown thus far, and the annual fee of the banners. Chairman Cathey stated that he would like all banners to remain looking nice and straight, should one fade or tatter, it should be replaced. Discussion then took place regarding how nice the fields look and the Trustees thanked Curtis Southern for his hard work of field maintenance.

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the Sports Complex Tournament, League, and Marketing Manager to market sponsorship opportunities at the Atoka Sports Complex. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

C. Public Requested Agenda Items

IV. Consent Agenda Item
None.

V. Executive Session
None.

VI. New Business
None.

VII. Trustee Comments

VIII. Adjournment

A motion was made by Trustee McGee and seconded by Trustee Turner to adjourn this meeting at 7:30 PM. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

Adjourned: 7:30 PM

**Attest:
(seal)**

AIFA

Kayle Wallis, Secretary

Brian Cathey, Chairman