

Minutes of the Regular Atoka City Industrial Development Authority Meeting of **February 22, 2022**, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted **February 18, 2022**, at 4:00 p.m.; Atoka City Hall, 353 East A Street, Atoka, Oklahoma

I. Convene Meeting

- A. Meeting Called to Order – 6:28 PM
- B. Welcome- Chairman Brian Cathey
- C. Roll Call- Trustee Coby Sherrill- Absent, Trustee Erica Pogue, Trustee Pat Turner, Trustee Diane McGee, Chairman Brian Cathey
- D. Public Recognition- Phyllis Bates, Carol Ervin, Curtis Southern, Miranda Donihoo

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

A. Public Hearing

B. Chairman/Trustees Agenda Items

1. Discussion and action regarding approving or rejecting the minutes of the special meeting of January 25, 2022 (Attachment #1)

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve the minutes of the special meeting of January 25, 2022. Voting aye, Pogue, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

2. Economic Development Director Report

Economic Development Director, Carol Ervin, addressed the Chairman and Trustees on the activities of the Atoka City Industrial Development Authority. Ms. Ervin stated that this has been a “big month for the city” and discussed a temporary office and warehouse for what has been labeled the “Drone Ranch”, and also discussed the recently hosted community meetings intended to help local businesses capitalize on the predicted influx of customers and visitors to come once Reba’s Place is open. Trustee Pogue and Ms. Ervin addressed a possible shuttle service that will be operated under INCA services. Project Peter is back on track with an 85 job industry to be located at the Heavy Industrial Park.

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve the Economic Development Director Report. Voting aye, Turner, McGee, Pogue, and Chairman Cathey. Voting nay, none. Motion carried.

3. Discussion and action on approving or rejecting the payment of purchase orders for the Atoka City Industrial Development Authority for the month of January 2022. (Attachment #3)

A motion was made by Trustee Pogue and seconded by Trustee McGee to approve the

payment of purchase orders for the Atoka City Industrial Development Authority for the month of January 2022. Voting aye, McGee, Pogue, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

4. Discussion and action regarding approving or rejecting the Atoka City Industrial Development Authority Chairman to sign the contract with AEP/PSO to relocate the electric service lines as outlined in the contract titled Contribution-In-Aid-Of-Construction Agreement in the amount of \$189,958.37. (Attachment #4)

Economic Development Director, Carol Ervin, discussed the need for taking the electrical wires underground from East Delaware to West Ohio Streets. A plan will be put in place for businesses to enter/exit from parking lots until this project is complete. The City Attorney stated that the map and contract must specify exactly what must be done.

A motion was made by Trustee Pogue and seconded by Trustee McGee to approve the Atoka City Industrial Development Authority Chairman to sign the contract with AEP/PSO to relocate the electric service lines as outlined in the contract titled Contribution-In-Aid-Of-Construction Agreement in the amount of \$189,958.37. Voting aye, Pogue, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

5. Discussion and action regarding approving or rejecting the Atoka City Industrial Development Authority Director to contract Wallace Design Collective to complete the engineering required for proposed utility improvements, investigation, and survey of the existing utilities for the downtown redevelopment project. For \$160,000.

Economic Development Director, Carol Ervin, stated that Phase I was the water/sewer part of this project and this item will be part of Phase II; updating the lift station, a study will take place, and upgrading what utilities are in need of such.

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve rejecting the Atoka City Industrial Development Authority Director to contract Wallace Design Collective to complete the engineering required for proposed utility improvements, investigation, and survey of the existing utilities for the downtown redevelopment project for \$160,000. Voting aye, Pogue, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

#### C. Public Requested Agenda Items

#### IV. Consent Agenda Items

None.

#### V. Executive Session

None.

#### VI. New Business

#### VII. Trustee Comments

Chairman Cathey commended Economic Development Director, Carol Ervin, and City

Manager, Danny Delay, on their hard work for the City of Atoka and the meetings needed to ensure the healthy and successful growth of the City.

VIII. Adjournment

A motion was made by Trustee Pogue and seconded by Trustee McGee to adjourn this meeting at 6:45 PM. Voting aye, Turner, McGee, Pogue, and Chairman Cathey. Voting nay, none. Motion carried.

**Adjourned: 6:45 PM**

Attest:  
(seal)

ACIDA

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**Kayle Wallis, Secretary**

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**Brian Cathey, Chairman**