

Minutes of the Atoka City Industrial Development Authority Meeting of **February 21, 2023**, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted **February 17, 2023**, at 4:00 p.m.; Atoka City Hall, 353 East A Street, Atoka, Oklahoma

I. Convene Meeting

- A. Meeting Called to Order- 7:38PM
- B. Welcome- Chairman Brian Cathey
- C. Roll Call- Trustee Coby Sherrill- absent, Trustee Erica Pogue-absent, Trustee Pat Turner, Trustee Diane McGee, Chairman Brian Cathey
- D. Public Recognition- Carol Ervin, Miranda Donihoo, Destry Mitchell

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

- A. Public Hearing  
None.

B. Chairman/Trustees Agenda Items

1. Discussion and/or action regarding approving or rejecting the minutes of the regular meeting of February 6, 2023 (Attachment #1)

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the minutes of the regular meeting of February 6, 2023. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

2. Discussion and/or action regarding accepting or rejecting the Economic Development Director Report

Economic Development Director, Carol Ervin, addressed the Board of Trustees with an update. Ms. Ervin stated that the Tourism Manager, Cindy Wallis, and herself have been moving forward and would like to get a billboard both North and South of the City of Atoka. The cost is approximately \$400 per month. There was discussion of multiple available billboards along with photos, and a request for the trustees to look at them while they are out and about driving and report back to her which they prefer. Ms. Ervin then stated that Mr. Travis Mullins made up some signs for the planters downtown for the Visit Atoka marketing. Ms. Ervin went on to discuss the record breaking registrations for league play this Spring and while there is no soccer league now, there could be in the future should enough people have interest. A brief update was given regarding the housing edition progress and the lack of middle income housing. There should be a ground breaking on this soon.

A motion was made by Trustee McGee and seconded by Trustee Turner to accept the Economic Development Director Report. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

3. Discussion and/or action on approving or rejecting the payment of purchase orders for the

Atoka City Industrial Development Authority for the month of January 2023. (Attachment #3)

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the payment of purchase orders for the Atoka City Industrial Development Authority for the month of January 2023. Voting aye, McGee, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

4. Discussion and/or action regarding approving or rejecting Change Order No. One provided by Mid-Plains Construction Inc. on the Public Restroom Facility Project to increase the contract sum by \$6,050.00 for a split face wall texture. (Attachment #4)

Ms. Ervin and City Manager, Danny Delay, explained that this change order is to brick all the way up the side of the Public Restrooms for downtown to give a more professional and cohesive look for the downtown area.

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve Change Order No. One provided by Mid-Plains Construction Inc. on the Public Restroom Facility Project to increase the contract sum by \$6,050.00 for a split face wall texture to be paid by ACIDA. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

5. Discussion and/or action regarding approving or denying the Atoka City Industrial Development Authority to redeem Certificate of Deposit held at FirstBank with a maturity date of February 3, 2023 in the amount of \$251,976.08.

Ms. Ervin stated that she would like to redeem this specified Certificate of Deposit and have the funds added to the cash balance.

A motion was made by Trustee McGee and seconded by Trustee Turner to approve the Atoka City Industrial Development Authority to redeem Certificate of Deposit held at FirstBank with a maturity date of February 3, 2023 in the amount of \$251,976.08. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

#### C. Public Requested Agenda Items

#### IV. Consent Agenda Items

None.

#### V. Executive Session

An executive session as authorized by Title 25 O.S. Section 307 (C)(11), All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, specifically an update to the Atoka City Industrial Development Authority Board on economic development projects.

A motion was made by Trustee McGee and seconded by Trustee Turner to recess this meeting at 7:48 PM and enter into executive session. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

**Recessed- 7:48 PM**

A motion as made by Trustee McGee and seconded by Trustee Turner to reconvene from executive session and enter into regular session at 8:12 PM. Voting aye McGee, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

**Reconvened- 8:12 PM**

VI. Return from Executive Session

1. Acknowledge that minutes were taken during the executive session.

See Exhibit A for minutes of the executive session.

VII. New Business

VIII. Trustee Comments

IX. Adjournment

A motion was made by Trustee McGee and seconded by Chairman Cathey to adjourn this meeting at 8:13 PM. Voting aye, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

**Adjourned: 8:13 PM**

Attest:  
(seal)

ACIDA

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**Kayle Wallis, Secretary**

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**Brian Cathey, Chairman**