

Minutes of the Special Atoka City Industrial Development Authority Meeting of January 25, 2022, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted January 21, 2022, at 4:00 p.m.; Atoka City Hall, 353 East A Street, Atoka, Oklahoma

I. Convene Meeting

- A. Meeting Called to Order – 6:44 PM
- B. Welcome- Chairman Brian Cathey
- C. Roll Call- Trustee Coby Sherrill, Trustee Erica Pogue, Trustee Pat Turner, Trustee Diane McGee, Chairman Brian Cathey
- D. Public Recognition- Miranda Donihoo, Carol Ervin, Tye Howard, Curtis Southern, Phyllis Bates

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

A. Public Hearing

B. Chairman/Trustees Agenda Items

1. Discussion and action regarding approving or rejecting the minutes of the meeting of December 20, 2021 (Attachment #1)

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve the minutes of the meeting of December 20, 2021. Voting aye, Pogue, Turner, McGee, Sherrill, Chairman Cathey. Voting nay, none. Motion carried.

2. Economic Development Director Report

Economic Development Director, Carol Ervin, addressed the Chairman and Trustees regarding her annual recap of all the activities involving Atoka City Industrial Development Authority, including the Reba's Place announcement, which invoked conversation among the Trustees about inquiries they have received while out of town regarding the upcoming opening of the business.

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve of the verbal Economic Development Director Report. Voting aye, Turner, McGee, Sherrill, Chairman Cathey. Voting nay, none. Motion carried.

3. Discussion and action on approving or rejecting the payment of purchase orders for the Atoka City Industrial Development Authority for the month of December 2021. (Attachment #3)

A motion was made by Trustee Sherrill and seconded by Trustee McGee to approve the payment of purchase orders for the Atoka City Industrial Development Authority for the month of December 2021. Voting aye, McGee, Sherrill, Pogue, Turner, Chairman Cathey. Voting nay, none. Motion carried.

4. Discussion and action regarding approving or rejecting the 2021 Budget Adjustments for the

Atoka City Industrial Development Authority. (Attachment #4)

A motion as made by Trustee Pogue and seconded by Trustee McGee to approve the 2021 Budget Adjustments for the Atoka City Industrial Development Authority. Voting aye, Sherrill, Pogue, Turner, McGee, Chairman Cathey. Voting nay, none. Motion carried.

5. Discussion and action regarding adopting or rejecting Resolution No. 2022-05; to amend the Atoka City Industrial Development Authority Budget for Fiscal Year 2021. (Attachment #5)

A motion as made by Trustee McGee and seconded by Trustee Pogue to adopt Resolution No. 2022-05; to amend the Atoka City Industrial Development Authority Budget for Fiscal Year 2021. Voting aye, Pogue, Turner, McGee, Sherrill, Chairman Cathey. Voting nay, none. Motion carried.

C. Public Requested Agenda Items

IV. Consent Agenda Items

None.

V. Executive Session

1. An executive session as authorized by Title 25 O.S. Section 307 (C)(11), All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, specifically an update to the Atoka City Industrial Development Authority Board on economic development projects and for possible real estate transactions that cannot be publicly disclosed due to the confidential nature of the business relocation.
2. An executive session authorized by Title 25 O.S. 307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, specifically to conduct a yearly performance evaluation of the Economic Development Director and the salary and remuneration of this position.

A motion was made by Trustee McGee and seconded by Trustee Sherrill to recess this meeting at 6:49 PM and enter into executive session. Voting aye, Turner, McGee, Sherrill, Pogue, Chairman Cathey. Voting nay, none. Motion carried.

**Recessed- 6:49 PM**

A motion was made by Trustee McGee and seconded by Trustee Pogue to reconvene from executive session and enter into regular session at 7:44 PM. Voting aye, McGee, Sherrill, Pogue, Turner, Chairman Cathey. Voting nay, none. Motion carried.

**Reconvened- 7:44 PM**

VI. Return from Executive Session

1. Acknowledgment of minutes of executive session

Minutes of the executive session are attached as Exhibit A.

2. Discussion and possible action to approve, or deny, a Contract for Sale of Land and Redevelopment Agreement by and between ACIDA and Afishinghole Holdings LLC for property located in Lots 5, 7, & 8 of Block 24 in the Original Townsite of Atoka, Oklahoma.

A motion was made by Trustee Pogue and seconded by Trustee McGee to approve a Contract for Sale of Land and Redevelopment Agreement by and between ACIDA and Afishinghole Holdings LLC for property located in Lots 5, 7, & 8 of Block 24 in the Original Townsite of Atoka, Oklahoma for \$200,000.00 and additional terms of the contract. Voting aye, Sherrill, Pogue, Turner, McGee, Chairman Cathey. Voting nay, none. Motion carried.

3. Discussion and action on the yearly performance evaluation of the Economic Development Director and the salary and remuneration of this position.

Chairman Cathey commended Carol Ervin, Economic Development Director, on a job well done and stated that her job evaluation was all around excellent.

A motion as made by Chairman Cathey and seconded by Trustee McGee to increase the base salary of Economic Development Director, Carol Ervin, to \$75,000.00 a year as well as a one time \$5,000.00 bonus. Voting aye, Pogue, Turner, McGee, Sherrill, Chairman Cathey. Voting nay, none. Motion carried.

VII. New Business

VIII. Trustee Comments

IX. Adjournment

A motion was made by Trustee Pogue and seconded by Trustee McGee to adjourn this meeting at 7:47 PM. Voting aye, Turner, McGee, Sherrill, Pogue, Chairman Cathey. Voting nay, none. Motion carried.

**Adjourned: 7:47 PM**

Attest:  
(seal)

ACIDA

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**Kayle Wallis, Secretary**

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**Brian Cathey, Chairman**